



# CENTRAL DEPOSITORY SERVICES INDIA LIMITED

## CHECKLIST FOR DSC MAPPING & ETOKEN REGISTRATION

Mandatory List of Documents required for DSC Mapping & ETOKEN Registration:

### 1. SCANNED COPY OF DSC MAPPING FORM (DMF)

☐

**Note:**

- a.) Details of the DSC to be filled appropriately.
- b.) Mention the DSC type appropriately in DSC Mapping Form (DMF).
- c.) **For Corporate Account type DSC:** Authorised signatory name and Board Resolution should be shared which should match with the CDAS records.  
**For Individual Account type DSC:** Authorised signatory should be shared and should match with records as per Demat Account (Active).
- d.) Signature of Authorised Signatory should be present in the demat account and match with the signature present on the DSC Mapping Form (DMF).
- e.) Mention only the Main Login Names and not the grouped BO IDs in **TABLE A** of DSC Mapping Form (DMF).
- f.) Self authorization is not allowed i.e., Name and Signature of DSC Authorised Signatory should be different than the signature of DP Authorised Signatory.

### 2. SCANNED COPY OF DIGITAL SIGNATURE CERTIFICATE (DSC)

☐

**Note:**

Provide clear and visible snap shots of the DSC details.

### 3. SCANNED COPY OF BOARD RESOLUTION OR LETTER OF AUTHORITY

☐

**Note:**

- a.) Mention the name of Authorised Signatory who has been authorised by Board / Organisation to carry out operations.
- b.) Self authorization is not allowed i.e., Name and Signature of DSC Authorised Signatory should be different than the name of the Authorised Signatory approving in the Board Resolution and same is applicable for the Letter of Authority.
- c.) If an Organisation has only 1 Director (Authorised Signatory) then a Board Resolution must be signed by the Company Secretary of that Organisation.

### 4. E-TOKEN REGISTRATION IN EASIEST LOGIN:

☐

YES

☐

NO

**Note:**

E-token registration is a mandatory requirement which must be done through the Easiest login.